



STAFFORDSHIRE FEDERATION OF YOUNG FARMERS' CLUBS

YFC Centre, County Showground, Weston Road, Stafford, ST18 0BD



President: Philip Bourne **Chairman:** Amy Boothby
Treasurer: Angela Woodward **Organiser:** Julia Taylor



Date of Issue – 27th October 2021

Circulated to all Staffordshire YFC members aged 17 and under
Copied to all Club Officers and Club Safeguarding Officers

Safeguarding & being an Under 18 Member of Staffordshire Young Farmers

IMPORTANT – PLEASE READ

Welcome to Staffordshire YFC, thank you for joining our organisation. We hope that you thoroughly enjoy your time in YFC and develop and learn in a fun, safe environment by participating in a diverse range of activities through the Club's weekly programme and County Calendar of events.

I am writing to you on behalf of the Federation, to explain our Safeguarding procedures which must be adhered to, whilst you are 17 years of age or under. When you are in the care of YFC it is really important that we have the most up to date contact information for your parents/guardians and that they know what activities you are taking part in.

Please note the following:

Club's Weekly Programme – Consent Forms and Permission Slips

Please make sure you bring back to your Club Safeguarding Officers, any consent forms and permission slips as requested. Listen in your club meetings and look out on the club group texts and chats for deadlines and what is needed.

County Competitions - For all County Competitions, make sure you bring your current membership card (signed with photo inserted) and a signed and completed Permission Slip on each occasion. These forms can be downloaded from our website under the calendar date of the competition or event.

Staffordshire YFC Licensed Social Events (Discos and Balls) - For all Licensed Social Events, Staffordshire members who are aged 16 – 17 years may attend, but must adhere to the following admission policy:

- Be a current Staffordshire YFC member.
- Bring a completed and signed Parental Consent Form on the night which states the name of a supervisor who is also a Staffordshire YFC member and aged 18+.
- Arrive with the supervising Staffordshire member aged 18+ in order to be allowed entry to the event.
- A maximum of 3 U18 Staffordshire members may be supervised by one 18+ Staffordshire member
- Must comply with all current licensing laws.
- Please don't try to gain admission to our events using fake ID. It's embarrassing for you and wastes time on our busy doors as stewards deal with the matter.
- At all times, we wish to ensure that we know who is attending our events, representing our clubs and county and maintaining the expected standard of behaviour in order to protect our reputation.



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staffsyoungfarmers.org.uk

Registered Charity No. 522815

All Staffordshire YFC clubs are advised to follow the same guidelines and procedures for their own Club Licensed events.

Drop off and Collection Arrangements – Club Officers will ask that you let them know when you are leaving any weekly club activity in order for them to keep their records up to date. Please cooperate with them and ensure that you follow any instructions that they give.

Members who are aged 17 and can drive to and from events/competitions – If you are a member who is able to drive to and from YFC, please ensure that you still bring the paperwork in order to participate and to comply with our insurance via the NFU, which would be invalid in the case of any incident, if incomplete. Although able to drive to events independently, until your 18th birthday in the eyes of the law, the relevant safeguarding procedures still apply. If you arrive at an event without the correct paperwork, you will be unable to participate.

Parental Consent Forms and Permission Slips exist so that County/Club Officers (who are taking responsibility for the event) have the essential information about the children and young people in their care and contact details for their parents/guardians should an incident occur. YFC also have a duty of care to ensure that parents are fully informed about the activities/events that their child is participating in.

Our full Safeguarding Policy is available from on request from the office.

Thank you very much for taking the time to read this letter – I hope that this helps you to understand the measures that we have in place to keep you safe and that you will work with your club officers to ensure you follow the procedures.

Should you wish to discuss this matter any further or have any questions or concerns about your club, please do not hesitate to contact me as above.

Yours sincerely



Julia Taylor
County Organiser/County Designated Safeguarding Officer

YFC Mobile: 07894 174557