



# STAFFORDSHIRE FEDERATION OF YOUNG FARMERS' CLUBS

YFC Centre, County Showground, Weston Road, Stafford, ST18 0BD

**President:** Philip Bourne **Chairman:** William Freeman  
**Treasurer:** Angela Woodward **Organiser:** Julia Taylor



5<sup>th</sup> August 2020

(5 pages!)

**RETURN DEADLINE FOR THIS IS  
MONDAY 31<sup>ST</sup> AUGUST**

**TO: ALL CLUBS (Copies sent to all County Officers for Information)**

Dear Club Secretary,

I am writing to ask your Club to nominate suitable members for County Officer roles for the year 2020/2021. An overview of the role is on the form, but if anyone would like a more in-depth discussion or description about what being a county officer entails, please don't hesitate to get in touch.

Also, on the form we ask for Clubs to nominate anyone who may be suitable to become a County Vice President. Please give a few lines about each of your nominations when completing this section.

Below is a timeline of the procedure for County Officers/Vice Presidents Elections (meetings may be held virtually, if restrictions are still in place):

### **How and When the County Officers are Elected:**

Date	What	Who by
31.08.2020	DEADLINE FOR ALL NOMINATIONS TO BE RECEIVED TO THE OFFICE FOR VICE PRESIDENTS AND COUNTY OFFICERS	Clubs to email over nomination papers following club discussion
03.09.2020	New Vice Presidents Nominations announced and approved	Executive Committee
03.09.2020	New Vice Presidents/Senior Deputy President nominations written to and asked if willing to stand	YFC Office
06.11.2020	New Vice Presidents elected (if accept position) at County AGM	County AGM Meeting
06.11.2020	County President and Deputy President Elected at County AGM	County AGM Meeting
03.09.2020	County Officers nominations are announced and approved	Executive Committee
07.09.2020	All County Officers nominations are contacted and asked if willing to stand (including Vice nominations)	Current County Chairman/ Vice County Chairman/County Organiser
12.11.2020	County Officers for 2020/2021 are elected (if more than one member willing to stand, a vote will take place)	Executive Committee

### **Please would you note the following:**

- Regarding the Post of Deputy President and County Vice Presidents, it was passed at an Executive Meeting "that Clubs may nominate 1 person as a Deputy President and 3 as a Vice President".
- Nominations for the posts of Senior Deputy President may only be made from those serving as County Deputy Presidents, and a list of their names will be found on page 2.
- It is **very important that this nomination paper is discussed** and completed with the involvement of your club members. If any help is needed in setting up a virtual meeting, don't hesitate to ask.

If you have any questions, then please do not hesitate to contact me at the County Office.

Yours sincerely,

**Julia Taylor, County Organiser**



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countyoffice@staffsyounfarmers.org.uk



staffsyounfarmers.org.uk

## Officer Holders and Representatives – Staffordshire YFC 2019/20

**County Chairman:** Will Freeman

**County Vice Chairman:** Amy Boothby

**County Deputy Vice Chairman:** Toby Hall

**Competitions Chairman:** Harry Bowers & Rob Clowes

**Competitions Vice Chairman:** Phil Wilson & Alicia Bexon & Nic Brereton

**Social and Funding Chairman:** Polly Baines & Beth Walford & Sarah Hope

**Social & Funding Vice Chairman:** Beth Allen

**Development Chairman:** Gez Lowndes

**Development Vice Chairman:** Hannah Britland

**County Treasurer:** Ange Woodward

**Catering Co-ordinators:** Lisa Hawkins & Gez Lowndes

**Catering Committee:** Laura Williams, Hilary Parry, Kay Hulse, Louise Foxley, Sharon Atkin, Vic Nicholls, Margaret Bennett, Janet Mottershead, Charlotte Hayward, Beckie Phillips & Christine Allen

**Council Members:** Polly Baines & Amy Boothby

**Deputy Council Member:** Will Freeman & Toby Hall

**Seven Senior Trustees to the County Federation:** David Beswick, Jon Sarsfield, Margaret Bennett, Angela Woodward, David Heminsley, Kay Hulse & Philip Bourne

**Human Resources Officer:** Kay Hulse

**Payroll Officer:** Sandra Hockenhull

**Management Committee:** County Chairman, County Vice Chairman, County President, County Treasurer, County Organiser, HR Officer, Payroll Officer and County Trustees

**Four Reps to WMA:** Amy Boothby, Polly Baines, Toby Hall & Will Freeman

**Trustees to WMA:** Jon Sarsfield

**Vice President to WMA –** David Heminsley

**Health and Safety Officers:** David Heminsley, Will Freeman, Rob Mollatt, Philip Bourne and Competitions Chairmen; Harry Bowers & Rob Clowes

**Safeguarding Officers:** Julia Taylor & Polly Baines

Hon Life Presidents (do not need re-election): Jon Sarsfield, David Beswick, Margaret Bennett

### DEPUTY PRESIDENTS (note from the 11 names below, that a nomination for Senior Deputy President can be made)

Mr David Bowers

Mr John Goldstraw

Mrs Doreen Hall

Mr Mark Madders

Mrs Karen Martin

Miss Claire Palmer

Mrs Helen Phillips

Mr Richard Robinson

Mr Trevor Shelley

Mr John Stone

Mr Andrew Wright

### VICE PRESIDENTS

Mr Peter Atkin

Mr Robert Atkin

Mrs Sharon Atkin

Mr Jason Bloor

Mrs Carol Bloxham

Mr Philip Brindley

Mrs Isobel Britland

Mr Andrew Brookes

Mr David Bull

Mr Philip Charles

Mr David Cotton

Mr Steven Edwards

Mrs Mary Elsmore

Mrs Eunice Finney

Mrs Ann Foster

Mrs Ann Fowell

Mrs Marion Gallimore

Mr Michael Gallimore

Mr Andrew Goldstraw

Mrs Lisa Goldstraw

Mr Chris Hall

Mr Frank Hammond

Mr Stuart Heath

Mr David Heminsley

Mr Steve Hill

Mrs Sandra Hockenhull

Miss Alison Hollinshead

Mr Graham Hollinshead

Mr Richard Hooley

Mrs Carol Horsley

Mrs Liz Hulme

Mr Michael Hulse

Mrs Kay Hulse

Mr Howard Kennerley

Mrs Christine Large

Mr Robert Lawley

Mr John Lomax

Miss Alexandra Mackellar

Mr Bryce Mackellar

Mr James R Mackellar

Mrs Isobel Mackellar

Mr David Maydew

Mrs Janet Mottershead

Mr Ben Palmer

Mr Philip Palmer

Mr Graham Parry

Mrs Sarah Pennell

Mr Chris Prince

Mrs Janette Prince

Mrs Nicola Roberts

Mrs Vanessa Roe

Mrs Mary Rowlinson

Mr Mark Rushton

Mrs Anne Sarsfield

Mrs Daisy Shelley

Mr Michael Shelley

Mrs Donna Simmons

Mrs Brenda Slater

Mr John Slater

Mr Mark Smith

Mrs Janet Stone

Mr David Stubbs

Miss Emma Stubbs

Mr Robbie Stubbs

Mrs Jane Swinnerton

Mr Tony Turnock

Mr Chris Wheawall

Mrs Helen White

Mrs Julie Whitehurst

Mrs Mary Wilkinson

Mr Anthony Williams

Mr Chris Wilson

Mr Simon Wilson

Mrs Angela Woodward

**STAFFORDSHIRE FEDERATION OF YOUNG FARMERS' CLUBS**  
**NOMINATION FORM FOR COUNTY OFFICERS & COUNTY VICE PRESIDENTS – 2020-2021**



<b>POSITION AND BRIEF ROLE DESCRIPTION</b> (Contact SFYFC for more detailed info)	<b>NAME OF NOMINATION/S</b>	<b>PROPOSED BY</b>	<b>SECONDED BY</b>
<p><b>COUNTY PRESIDENT</b>                      2-year post; promote YFC with other organisations; Chair the County AGM; Attend County Meetings; Be a County Trustee; Keep abreast and supportive of latest legislation affecting YFC; Visit Clubs; Support the team of County Officers; Keep in touch with team of County Vice Presidents (newsletter twice year); Be present at Licensed events to assist on the doors</p>			
<p><b>SENIOR DEPUTY COUNTY PRESIDENT</b>                      2-year post; support the County President in his/her role; attend County Officer meetings and committee meetings where possible. Be present at Licensed events to assist on the doors</p>			
<p><b>COUNTY CHAIRMAN</b>                      To be a positive role model for SCFYFC, promote the federation and have a LOVE of all things YFC. Be in-touch with his/her members and act responsibly, on their views and be a voice for the members; Be active in visiting all Clubs to get to know the members and vice versa and be active around the Events and Competitions programme; To liaise with fellow County Officers on all aspects and arrangements of YFC Events and Competitions</p>			
<p><b>COUNTY VICE CHAIRMAN</b>                      A love of YFC! Support County Chairman in all aspects of YFC, attend County Meetings, be a positive representative of SCFYFC. Attend and assist at as many events and competitions as possible. Act as a 3rd judge for the Club Efficiency Competition</p>			
<p><b>COUNTY DEPUTY VICE CHAIRMAN</b> A love of YFC! Support County Chairman in all aspects of YFC, attend County Meetings, be a positive representative of SCFYFC attend and assist at as many events and competitions as possible.</p>			
<p><b>COUNTY TREASURER</b>                      Highly experience in keeping accurate accounts; knowledge of Charity Commission requirements and all current legislation as also acts as a County Trustee. To give detailed updated reports to Executive, S&amp;F, Management Meetings.</p>			

<b>POSITION AND BRIEF ROLE DESCRIPTION (REFER TO ENCLOSED BOOKLET FOR MORE DETAILS)</b>	<b><u>NAME OF NOMINATION/S</u></b>	<b><u>PROPOSED BY</u></b>	<b><u>SECONDED BY</u></b>
<p><b>SOCIAL &amp; FUNDING CHAIRMAN</b>  <i>To know how to throw a good YFC do! Be in tune with what current YFC members want! Chair committee meeting; attend site visits; liaise on all aspects of social and licensed events with the YFC Organiser. Liaise with fellow officers on doors, set up, equipment, hosts and all aspects of each event. To work within the set budget at the start of the year.</i></p>			
<p><b>VICE SOCIAL &amp; FUNDING CHAIRMAN</b> <i>to assist the S&amp;F Chair as above.</i></p>			
<p><b>COMPETITIONS CHAIRMAN</b>  <i>To enjoy and have good knowledge of YFC competitions. Chair committee meeting; attend site visits; liaise on all aspects of competitions, have good understanding and knowledge of rules. Act as a fair and impartial steward at many competitions, liaising with judges on the day; publish results on social media; ensure equipment and paperwork is collected and returned to the office.</i></p>			
<p><b>VICE COMPETITIONS CHAIRMAN</b>  <i>to assist the Competitions Chair as above.</i></p>			
<p><b>DEVELOPMENT CHAIRMAN</b>  <i>To have a love of YFC and want to develop and promote all the opportunities it offers. Drive membership forward and thinking of ways to retain and recruit members. Chair Committee Meetings; Help develop and promote SFYFC to young people across the County; Promote ideas of recruitment; liaise on all aspects of the County Show marquee including promotion and working with sponsors; Assist with training weekends and evenings where necessary; Take an active interest in developing the Federation to strengthen clubs and county to work together.</i></p>			
<p><b>VICE DEVELOPMENT CHAIRMAN</b>  <i>to assist the Development Chair as above.</i></p>			
<p><b>HEALTH &amp; SAFETY OFFICERS</b>  <i>To have a good understanding of H&amp;S Procedures, the current YFC Policy and how to assist clubs and the County when implementing into all aspects of YFC</i></p>			
<p><b>SAFEGUARDING OFFICERS</b>  <i>To have a good understanding of Safeguarding Procedures, the current YFC Policy and how to assist clubs and the County when implementing into all aspects of YFC</i></p>			
<p><b>HR OFFICER</b> <i>The main function of their work is to be a mentor to the staff of the Federation and to ensure they receive professional support in their work</i></p>			

<b>POSITION AND BRIEF ROLE DESCRIPTION (REFER TO ENCLOSED BOOKLET FOR MORE DETAILS)</b>	<b>NAME OF NOMINATION/S</b>	<b>PROPOSED BY</b>	<b>SECONDED BY</b>
<b>PAYROLL OFFICER</b> <i>To ensure the paid staff salaries comply with NFYFC and Government legislation and guidelines.</i>			
<b>CATERING COMMITTEE</b> <i>To help at the main events and competitions during the YFC Calendar where we provide our own catering. Special skills include BBQ ability, baking skills, shopping en-mass! Two coordinators from within the committee will be elected, to coordinate this committee liaising with the County Office, during the year.</i>			

<b>NEW COUNTY VICE PRESIDENTS:</b>	
NAME OF 1 <sup>ST</sup> NOMINATION:	REASONS FOR NOMINATIONS (2 – 3 LINES)
NAME OF 2 <sup>ND</sup> NOMINATION:	REASONS FOR NOMINATIONS (2 – 3 LINES)
NAME OF 3 <sup>RD</sup> NOMINATION:	REASONS FOR NOMINATIONS (2 – 3 LINES)
<b>COUNTY DEPUTY PRESIDENT (NOTE NAMES CAN BE TAKEN FROM THE CURRENT VICE PRESIDENTS):</b>	
NAME OF NOMINATION:	REASONS FOR NOMINATIONS (2 – 3 LINES)

<p><b>NFYFC COUNCIL MEMBER</b> <i>(to take forward to the views of the Staffordshire YFC membership and bring back accurate and detailed reports to the County Executive Meetings, 4 times per year)</i></p> <p>1.</p> <p>2.</p>
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**THIS FORM IS TO BE RETURNED VIA EMAIL NO LATER THAN MONDAY  
31<sup>ST</sup> AUGUST 2020**

**NOMINATIONS CANNOT BE ACCEPTED AFTER THIS DATE.**