



STAFFORDSHIRE FEDERATION OF YOUNG FARMERS' CLUBS

YFC Centre, County Showground, Weston Road, Stafford, ST18 0BD

President: David Heminsley **Chairman:** Polly Baines
Treasurer: Angela Woodward **Organiser:** Julia Taylor



11th June 2019

**RETURN DEADLINE FOR THIS IS
MONDAY 2ND SEPTEMBER –
PLEASE DON'T BE LATE!**

TO: ALL CLUBS (Copies sent to all County Officers for Information)

Dear Club Secretary,

I am writing to ask your Club to nominate suitable members for County Officer roles for the year 2019/20. Attached you will find a role description for each post and a much more detailed profile for those who wish to seriously consider stepping up next year.

Also, on the form we ask for Clubs to nominate anyone who may be suitable to become a County Vice President. Please give a few lines about each of your nominations when completing this section.

Below is a timeline of the procedure for County Officers/Vice Presidents Elections:

How and When the County Officers are Elected:

Date	What	Who by
02.09.19	DEADLINE FOR ALL NOMINATIONS TO BE RECEIVED TO THE OFFICE FOR VICE PRESIDENTS AND COUNTY OFFICERS	Clubs to send over nomination papers following club discussion
19.09.19	Vice Presidents Nominations announced and approved	Executive Committee
23.09.19	Vice Presidents/Senior Deputy President nominations written to and asked if willing to stand	YFC Office
08.11.19	New Vice Presidents elected (if accept position) at County AGM	County AGM Meeting
08.11.19	County President and Deputy President Elected at County AGM	County AGM Meeting
02.09.19	County Officers nominations are discussed at County Officers Meeting	Current County Officers
19.09.19	County Officers nominations are announced and approved	Executive Committee
23.09.19 onwards	All County Officers nominations are contacted and asked if willing to stand (including Vice nominations)	Current County Chairman/ Vice County Chairman/County Organiser
14.11.19	County Officers for 2019/20 are elected (if more than one member willing to stand, a vote will take place)	Executive Committee

Please would you note the following:

- Regarding the Post of Deputy President and County Vice Presidents, it was passed at an Executive Meeting “that Clubs may nominate 1 person as a Deputy President and 3 as a Vice President”.
- Nominations for the posts of Senior Deputy President may only be made from those serving as County Deputy Presidents, and a list of their names will be found on the reverse of this letter.
- It is **very important that this nomination paper is discussed** and completed at a Club meeting as it is the members who decide the Federation’s County Officers for the forthcoming year.
- **This nomination paper should be returned to the County Office by no later than Monday 2nd September 2019**

If you have any questions, then please do not hesitate to contact me at the County Office.

Yours sincerely,
Julia Taylor, **County Organiser**



01785 248645



countyoffice@staffsyounfarmers.org.uk



staffsyounfarmers.org.uk

CURRENT Officer Holders and Representatives – Staffordshire YFC 2018/19

County President: David Heminsley

Senior Deputy President: Philip Bourne

County Chairman: Polly Baines

County Vice Chairman: Will Freeman

County Deputy Vice Chairman: Rob Mollatt

Competitions Chairman: Rob Mollatt & Sam Fowell

Competitions Vice Chairman: Kate Mollatt

Social and Funding Chairman: Beckie Phillips & Emily Phillips

Social & Funding Vice Chairman: Position not filled

Development Chairman: Gez Lowndes & Amy Nicholls

Development Vice Chairman: Position not filled

County Treasurer: Ange Woodward

Catering Co-ordinators: Lisa Hawkins & Gez Lowndes

Catering Committee: Gez Lowndes, Kate Mackellar, Laura Williams, Hilary Parry, Kay Hulse, Louise Foxley, Sharon Atkin, Vic Nicholls, Margaret Bennett, Frances Wright & Janet Mottershead

Council Members: Polly Baines and Rob Mollatt

Deputy Council Member: Beckie Phillips and Will Freeman

Five Senior Trustees to the County Federation: David Beswick, Jon Sarsfield, Margaret Bennett, Angela Woodward & David Heminsley

Human Resources Officer: Kay Hulse

Payroll Officer: Sandra Hockenhull

Management Committee: (County Chairman, County Vice Chairman, County President, County Treasurer, County Organiser, HR Officer & Payroll Officer)

Four Reps to WMA: Rob Mollatt, Polly Baines, Beth Walford & Will Freeman

Trustees to WMA: Jon Sarsfield

Vice President to WMA: David Heminsley

Health and Safety Officers: David Heminsley, Trevor Shelley, Jon Sarsfield, Polly Baines, Sam Fowell & Rob Mollatt

Safeguarding Officers: Julia Taylor, David Heminsley, Polly Baines, Amy Nicholls & Gez Lowndes

HONORARY LIFE PRESIDENTS: (*Do not need re-electing)

Mr Jon Sarsfield *

Mr David Beswick *

DEPUTY PRESIDENTS (note that from the below 12 names, nominations for Senior Deputy President can be made):

Mr David Bowers

Mr John Goldstraw

Mrs Doreen Hall

Mr Mark Hawley

Mr Mark Madders

Mrs Karen Martin

Miss Claire Palmer

Mrs Helen Phillips

Mr Richard Robinson

Mr Trevor Shelley

Mr John Stone

Mr Andrew Wright

VICE PRESIDENTS:

Mr Peter Atkin

Mr Robert Atkin

Mrs Sharon Atkin

Miss Margaret Bennett

Mr Jason Bloor

Mrs Carol Bloxham

Mr Philip Brindley

Mrs Isobel Britland

Mr Andrew Brookes

Mr David Bull

Mr Philip Charles

Mr David Cotton

Mr Steven Edwards

Mrs Mary Elsmore

Mrs Eunice Finney

Mrs Ann Foster

Mrs Marion Gallimore

Mr Michael Gallimore

Mr Andrew Goldstraw

Mr Frank Hammond

Miss Lisa Hawkins

Mr Stuart Heath

Mr Steve Hill

Mrs Sandra Hockenhull

Miss Alison Hollinshead

Miss Rebecca Hooley

Mr Richard Hooley

Mrs Carol Horsley

Mrs Liz Hulme

Mrs Kay Hulse

Mr Michael Hulse

Mr Howard Kennerley

Mrs Christine Large

Mr Robert Lawley

Mr John Lomax

Miss Alexandra Mackellar

Mr Bryce Mackellar

Mr James R Mackellar

Mrs Janet Mottershead

Mr David Maydew

Mr Francis Mollatt

Mr Ben Palmer

Mr Philip Palmer

Mrs Sarah Pennell

Mr Chris Prince

Mrs Janette Prince

Mrs Nicola Roberts

Mrs Vanessa Roe

Mrs Mary Rowlinson

Mr Mark Rushton

Mrs Anne Sarsfield

Mrs Daisy Shelley

Mr Michael Shelley

Mrs Brenda Slater

Mr John Slater

Mr Mark Smith

Mrs Janet Stone

Mr David Stubbs

Mr Robbie Stubbs

Mrs Jane Swinnerton

Miss Donna Tavernor

Mr W A Turnock

Mr Chris Wheawall

Mrs Helen White

Mrs Julie White

Mrs Mary Wilkinson

Mr Anthony Williams

Mr Chris Wilson

Mr Simon Wilson

Mrs Angela Woodward

STAFFORDSHIRE FEDERATION OF YOUNG FARMERS' CLUBS
NOMINATION FORM FOR COUNTY OFFICERS & COUNTY VICE PRESIDENTS – 2019/2020



POSITION AND BRIEF ROLE DESCRIPTION (REFER TO ENCLOSED BOOKLET FOR MORE DETAILS)	NAME OF NOMINATION/S	PROPOSED BY	SECONDED BY
<p>COUNTY PRESIDENT 2-year post; promote YFC with other organisations; Chair the County AGM; Attend County Meetings; Be a County Trustee; Keep abreast of latest legislation affecting YFC; Visit Clubs; Support the team of County Officers; Keep in touch with team of County Vice Presidents (newsletter twice year); Be present at Licensed events to assist on the doors</p>			
<p>SENIOR DEPUTY COUNTY PRESIDENT 2-year post; support the County President in his/her role; attend County Officer meetings and committee meetings where possible. Be present at Licensed events to assist on the doors</p>			
<p>COUNTY CHAIRMAN To be a positive role model for SCFYFC, promote the federation and have a LOVE of all things YFC. Be in-touch with his/her members and act responsibly on their views and be a voice for the members; Be active in visiting all Clubs to get to know the members and vice versa and be active around the Events and Competitions programme; To liaise with fellow County Officers on all aspects and arrangements of YFC Events and Competitions</p>			
<p>COUNTY VICE CHAIRMAN A love of YFC! Support County Chairman in all aspects of YFC, attend County Meetings, be a positive representative of SCFYFC. Attend and assist at as many events and competitions as possible. Act as a 3rd judge for the Club Efficiency Competition</p>			
<p>COUNTY DEPUTY VICE CHAIRMAN A love of YFC! Support County Chairman in all aspects of YFC, attend County Meetings, be a positive representative of SCFYFC attend and assist at as many events and competitions as possible.</p>			
<p>COUNTY TREASURER Highly experience in keeping accurate accounts; knowledge of Charity Commission requirements and all current legislation as also acts as a County Trustee. To give detailed updated reports to Executive, S&F, Management Meetings.</p>			

POSITION AND BRIEF ROLE DESCRIPTION (REFER TO ENCLOSED BOOKLET FOR MORE DETAILS)	<u>NAME OF NOMINATION/S</u>	<u>PROPOSED BY</u>	<u>SECONDED BY</u>
<p>SOCIAL & FUNDING CHAIRMAN <i>To know how to throw a good YFC do! Be in tune with what current YFC members want! Chair committee meeting; attend site visits; liaise on all aspects of social and licensed events with the YFC Organiser. Liaise with fellow officers on doors, set up, equipment, hosts and all aspects of each event. To work within the set budget at the start of the year.</i></p>			
<p>VICE SOCIAL & FUNDING CHAIRMAN <i>to assist the S&F Chair as above.</i></p>			
<p>COMPETITIONS CHAIRMAN <i>To enjoy and have good knowledge of YFC competitions. Chair committee meeting; attend site visits; liaise on all aspects of competitions, have good understanding and knowledge of rules. Act as a fair and impartial steward at many competitions, liaising with judges on the day; publish results on social media; ensure equipment and paperwork is collected and returned to the office.</i></p>			
<p>VICE COMPETITIONS CHAIRMAN <i>to assist the Competitions Chair as above.</i></p>			
<p>DEVELOPMENT CHAIRMAN <i>To have a love of YFC and want to develop and promote all the opportunities it offers. Drive membership forward and thinking of ways to retain and recruit members. Chair Committee Meetings; Help develop and promote SFYFC to young people across the County; Promote ideas of recruitment; liaise on all aspects of the County Show marquee including promotion and working with sponsors; Assist with training weekends and evenings where necessary; Take an active interest in developing the Federation to strengthen clubs and county to work together.</i></p>			
<p>VICE DEVELOPMENT CHAIRMAN <i>to assist the Development Chair as above.</i></p>			
<p>HEALTH & SAFETY OFFICERS <i>To have a good understanding of H&S Procedures, the current YFC Policy and how to assist clubs and the County when implementing into all aspects of YFC</i></p>			
<p>SAFEGUARDING OFFICERS <i>To have a good understanding of Safeguarding Procedures, the current YFC Policy and how to assist clubs and the County when implementing into all aspects of YFC</i></p>			
<p>HR OFFICER <i>The main function of their work is to be a mentor to the staff of the Federation and to ensure they receive professional support in their work</i></p>			

POSITION AND BRIEF ROLE DESCRIPTION (REFER TO ENCLOSED BOOKLET FOR MORE DETAILS)	NAME OF NOMINATION/S	PROPOSED BY	SECONDED BY
PAYROLL OFFICER <i>To ensure the paid staff salaries comply with NFYFC and Government legislation and guidelines.</i>			
CATERING COMMITTEE <i>To help at the main events and competitions during the YFC Calendar where we provide our own catering. Special skills include BBQ ability, baking skills, shopping en-mass! Two coordinators from within the committee will be elected, to coordinate this committee liaising with the County Office, during the year.</i>			

NEW COUNTY VICE PRESIDENTS:	
NAME OF 1 ST NOMINATION:	REASONS FOR NOMINATIONS (2 – 3 LINES)
NAME OF 2 ND NOMINATION:	REASONS FOR NOMINATIONS (2 – 3 LINES)
NAME OF 3 RD NOMINATION:	REASONS FOR NOMINATIONS (2 – 3 LINES)
COUNTY DEPUTY PRESIDENT (NOTE NAMES CAN BE TAKEN FROM THE CURRENT VICE PRESIDENTS):	
NAME OF NOMINATION:	REASONS FOR NOMINATIONS (2 – 3 LINES)

<p>NFYFC COUNCIL MEMBER <i>(to take forward to the views of the Staffordshire YFC membership and bring back accurate and detailed reports to the County Executive Meetings, 4 times per year)</i></p> <p>1.</p> <p>2.</p>
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THIS FORM IS TO BE RETURNED TO THE COUNTY OFFICE BY NO LATER THAN MONDAY 2ND SEPTEMBER 2019.

NOMINATIONS CANNOT BE ACCEPTED AFTER THIS DATE.